

# Milo Gonzales

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milogonzalesportfolio.com

## EDUCATION

### *B.A. Design Studies with a concentration in Graphic Design Minor in Advertising*

San José State University 2025

### *Gallery Exhibit*

### *BA Senior Project: Designing Work Worth Doing*

Spring 2025

## EXPERIENCE

### *Graphics Coordinator — Intuitive Surgical, Sunnyvale*

July 2024 - Present

- In charge of creating graphics such as stickers, flyers, and promotional banners for events and employees

### *Team Designer — Hive Mind Agency, San José*

Spring 2025

- Worked collaboratively within a team to create an Ad Campaign for local small business in the area
- Created billboards, stickers, flyers, and Social Media calendar and posts

### *Team Designer — Bibi Ji's Chutney, San José*

Fall 2024

- Worked collaboratively within a team to create an Ad Campaign for local small business in the area
- Created billboards, stickers, flyers, and Social Media calendar and posts
- Integrated a cohesive brand identity for client

*References available upon request*

## SKILLS

### **Group leader**

Works confidently independently and with a team

### **Critical Thinking**

Able to problem solve, evaluate, and assess a situation and create effective solutions

### **Communication**

Provides strong, clear verbal skills as well as active listening

### **Familiar with Windows & MacOS**

Informed in Microsoft Excel, Word, Powerpoint, Google Docs, Google Slides, Google Sheets, and Google Calendar etc.

### **Graphic Design**

Knowledgeable in Adobe Creative Suite, and other Adobe programs (Illustrator, Photoshop, Lightroom, After Effects, Animate, InDesign, and Premiere Pro)

Skilled in: video editing, creating graphics such as logos, and illustrations, designing product packaging, product photography, and web design

## LANGUAGES

Fluent in reading, writing, and speaking Spanish

**Projects**

**St. Edwards School Posadas, Newark — Graphic Designer**

November 2019 - Present

**Newark Days Parade Float Committee, Newark — Float Designer**

September 2019 - Present

*References available upon request*

Milo Gonzales

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April 8, 2023

To fern (<3),

Ever since I was little, I have aspired to be helpful. Whether it was helping my mom in the kitchen for dinner, or helping my uncle fix his car, I was ready to lend a hand. This fulfilled me and made me happy no matter what I was doing. As I grew older, the urge never left. Being older allowed me to have more responsibilities to accomplish around the house. And that did not bother me one bit. To this day I cannot sit around without wanting to help those around me; it is ingrained in me to help.

That is why I have reached out to you. You are someone I care deeply about and the feeling is only growing stronger day by day. Because of this, the urge to help you continues to grow stronger similar to my ever-growing love for you. They both are intertwined and forever bonded together; when one grows, so does the other. I would like to do everything for you, Fern. I am able to cook dishes you are familiar with and love, as well as others that you may want to try. I can clean really well. It can range from a quick tidy up of your bedroom to a deep clean with a toothbrush around the window edges. I am extremely talented in washing dishes, as I know you dislike the chore greatly. Though I do not know how to work your washer and dry, I am a very fast learner. The laundry will be done in the way you like it. On top of that, warm clothes fresh from the dryer can be placed on top of you when you are cold while I fold them and put them away neatly. Because of my photographic memory, once I

have cleaned your room I am able to tell you where all of your belongings are; down to a random scrunchie under the bed. This will come in handy when you lose something of extreme importance while rushing to get ready. For example, say you cannot find this one makeup pencil, I would (randomly) remember that it is under your desk next to some weird thumbtack on the floor. These are only a glimpse of what I am capable of as your maid.

Thank you for your consideration for the position of being your maid. If you have any further questions, my contact information is above.